

Canberra
Grammar
School



READY FOR
THE WORLD

CGS  *Care*

WELCOME TO CGS CARE



WELCOME TO CGS Care

CGS Care is the out of school hours care programme at Canberra Grammar School. Managed by the School, CGS Care incorporates all before school, after school and holiday care programmes at the School's Northside and Southside campuses.

CGS Care provides a safe, caring, quality environment in which children are empowered to make choices around activities and encouraged to build positive relationships. The programme develops independence, self-help skills and self-esteem by allowing children to make choices and contribute to the offering of activities. A combination of indoor and outdoor activities are provided each day and are guided by children's interests and abilities.

CGS Care follows all School policies and procedures and the priority of access guidelines set out by the Australian Government.

Hours of Operation

CGS Care offers permanent and casual places for students from Pre-School to Year 6. CGS Care is closed between Christmas and New Year, and on public holidays.

Before school: 7:30am – 8:45am, Monday to Friday

After school: 3:00pm – 6:00pm, Monday to Friday

Holiday programme: 7:30am – 6:00pm, Monday to Friday

Closed all public holidays

Fees

CGS Care is registered with the National Quality Framework (NQF). The Child Care Benefit (CCB) and Child Care Rebate (CCR) are available through the programme for families to access. All families need to be registered for CCB/CCR with the family assistance office. You will need to provide the service with your customer reference numbers (CRN) for you and your child.

The Family Assistance Office can be contacted on **Ph: 136 150**.

For more information on childcare assistance, visit MYCHILD.GOV.AU

SCHOOL HOLIDAY PROGRAMME	\$80 per day (Note: cost is inclusive of excursions and activities.)
LATE COLLECTION FEE	\$100 for every 15 minutes or part thereof after 6:00pm

Bookings

Bookings are required two weeks in advance. Bookings for casual care require 24 hours notice to ensure staff ratios are maintained. 24 hours notice is required to cancel a holiday care booking without charge.

Enrolment forms

To make a booking please complete the enrolment form available from CGS.ACT.EDU.AU/PRIMARY-SCHOOL/CGS-CARE, and from School receptions

Please forward all enrolment forms directly to CGS Care at [cgscare@cgs.act.edu.au](mailto:cgs care@cgs.act.edu.au)

Before and after school care bookings will roll over each year. However, families are required to re-enrol for a position in the School holiday programme each holiday.

Changes to booking

Changes to bookings must be given in writing to cgscare@cgs.act.edu.au and two weeks notice is required to reduce days or to cancel a booking. Additional days may be added immediately if space is available.

Arrival and departure

It is a legal requirement that a family member or authorised guardian signs the attendance sheet on arrival and departure from CGS Care. These documents are important as they not only indicate attendance at the programme, but are also used in the case of any emergency procedures such as fire drills. They are also required for compliance with reporting to The Australian Government's Department of Education.

Absence

If your child is booked into the programme and will not be attending, please notify staff via email: cgscare@cgs.act.edu.au

Food

Afternoon tea is provided each day and water is available for the children at all times. Please indicate on the enrolment form if your child(ren) has any specific dietary requirements.

Sun safety

Children and staff are required to wear hats and apply sunscreen every day during the months of August to May.

Medication

If your child(ren) requires any medication to be administered at the programme please complete the medication form that is available on request. All medicine must be supplied in original package. Prescription medication must be labelled with the child's name, dosage and current use by date.

Family communication

Feedback and input from parents is encouraged and appreciated. Families are warmly invited to share any skills and areas of interest with the programme. Please contact cgscare@cgs.act.edu.au regarding any suggestions or feedback. Families are welcome at the programme at all times.

CGS Policies and procedures

All CGS policies can be found on CGS Connect. If you would like a paper copy, please request it via cgscare@cgs.act.edu.au

National regulations and Law

A copy of the national regulations for the programmes is available at each campus. Copies of the law are available at ACECQA.GOV.AU

NORTHSIDE SCHOOL HOLIDAY PROGRAMME

SEPTEMBER/OCTOBER 2017

WEEK	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
WEEK 1 26 – 29 SEPTEMBER	25 SEPTEMBER PUBLIC HOLIDAY	26 SEPTEMBER <i>Let's Play Nicholls</i> 10:00am–1:30pm <i>Please bring a packed lunch, drink bottle and socks.</i>	27 SEPTEMBER <i>Spring Craft</i> • Photo booth • Spring photo frames • Grass heads	28 SEPTEMBER <i>Bushwalking</i> 10:00am–1:00pm Complete a mission in our nature passports at Mt Ainslie. <i>Please bring a hat and drink bottle.</i>	29 SEPTEMBER <i>Lake Ginninderra bike park</i> 10:00am–2:00pm BBQ Lunch provided. <i>Please bring a hat, drink bottle, scooter and helmet, must be in good condition.</i>
WEEK 2 3 – 6 OCTOBER	2 OCTOBER PUBLIC HOLIDAY	3 OCTOBER <i>Cockington Green Gardens</i> 10:00am–1:00pm Joint excursion with Southside and ELC. <i>Please bring a hat and drink bottle.</i>	4 OCTOBER <i>Pyjama Day</i> • Stuffers puppets • Make bath bombs • Build blanket forts	5 OCTOBER <i>Canberra Theatre excursion</i> 10:30am–2:30pm Room on a Broom. Book by Julia Donaldson and Axel Scheffler.	6 OCTOBER <i>Excursion to Greater Union Manuka to see EMOJI</i> 10:00am–1:00pm <i>Please bring a drink bottle.</i>

Bikes and scooters are welcome every day, helmets must be worn and in good condition.

Activities always available: Hama Beads, Lego, Mobilo, Blocks, Construction, Outside Play, Board Games, Card Games, Books, Drawing materials, Scooters, Dress-ups, Peg Boards, Dramatic Play, Blank Paper, Writing Materials, Marble Maze, Beading, Painting

Activities on throughout the school holiday programme: Children and educators will collaboratively make daily programmes with the activities and experiences in which they choose to do on that day. This will include all spontaneous experiences in which we observe the children doing throughout the day.

There will be a combination of inside play and outside play, including structured group games, and a variety of sporting equipment.

Parents and guardians, if your child has a special interest in an activity or something that we have not covered in our programme, please approach the educators, and we will do our best to incorporate this.

SOUTHSIDE KINDERGARTEN – YEAR 1 SCHOOL HOLIDAY PROGRAMME

SEPTEMBER/OCTOBER 2017

WEEK	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
WEEK 1 26 – 29 SEPTEMBER	25 SEPTEMBER PUBLIC HOLIDAY	26 SEPTEMBER <i>Let's Play Nicholls</i> 10:00am–1:30pm <i>Please bring a packed lunch, drink bottle and socks.</i>	27 SEPTEMBER <i>Space Day</i> • Flying Saucer • Marbled planet art • Straw rockets	28 SEPTEMBER <i>Excursion to Greater Union Manuka to see NINJAGO</i> 10:00am–1:00pm <i>Please bring a drink bottle.</i>	29 SEPTEMBER <i>Lake Ginninderra bike park</i> 10:00am–2:00pm BBQ Lunch provided. <i>Please bring a hat, drink bottle, scooter and helmet, must be in good condition.</i>
WEEK 2 3 – 6 OCTOBER	2 OCTOBER PUBLIC HOLIDAY	3 OCTOBER <i>Cockington Green Gardens</i> 10:00am–1:00pm Joint excursion with ELC and Northside. <i>Please bring a hat and drink bottle.</i>	4 OCTOBER <i>Bushwalking</i> 10:00am–1:00pm Join with ELC and Junior School to complete a mission in our nature passports. <i>Please bring a hat and drink bottle.</i>	5 OCTOBER <i>Canberra Theatre excursion</i> 10:30am–2:30pm Room on a Broom. Book by Julia Donaldson and Axel Scheffler.	6 OCTOBER <i>Excursion to Greater Union Manuka to see EMOJI</i> 10:00am–1:00pm <i>Please bring a drink bottle.</i>

Bikes and scooters are welcome every day, helmets must be worn and in good condition.

Activities always available: Hama Beads, Lego, Mobilo, Blocks, Construction, Outside Play, Board Games, Card Games, Books, Drawing materials, Scooters, Dress-ups, Peg Boards, Dramatic Play, Blank Paper, Writing Materials, Marble Maze, Beading, Painting

Activities on throughout the school holiday programme: Children and educators will collaboratively make daily programmes with the activities and experiences in which they choose to do on that day. This will include all spontaneous experiences in which we observe the children doing throughout the day.

There will be a combination of inside play and outside play, including structured group games, and a variety of sporting equipment.

Parents and guardians, if your child has a special interest in an activity or something that we have not covered in our programme, please approach the educators, and we will do our best to incorporate this.

ELC SCHOOL HOLIDAY PROGRAMME

SEPTEMBER/OCTOBER 2017

WEEK	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
WEEK 1 26 – 29 SEPTEMBER	25 SEPTEMBER PUBLIC HOLIDAY	26 SEPTEMBER <i>Let's Play Nicholls</i> 10:00am–1:30pm <i>Please bring a packed lunch, drink bottle and socks.</i>	27 SEPTEMBER <i>Spring Craft</i> • Spring Chimes • Spring Splash Art	28 SEPTEMBER <i>Garden Tea Party</i> • Cupcake money box • Decorate biscuits • Tea party in the garden	29 SEPTEMBER <i>Lake Ginninderra bike park</i> 10:00am–2:00pm BBQ Lunch provided. <i>Please bring a hat, drink bottle, scooter and helmet, must be in good condition.</i>
WEEK 2 3 – 6 OCTOBER	2 OCTOBER PUBLIC HOLIDAY	3 OCTOBER <i>Cockington Green Gardens</i> 10:00am–1:00pm Joint excursion with Southside and Northside. <i>Please bring a hat and drink bottle.</i>	4 OCTOBER <i>Bushwalking</i> 10:00am–1:00pm Join with Southside and Junior School to complete a mission in our nature passports. <i>Please bring a hat and drink bottle.</i>	5 OCTOBER <i>Junior Master chef</i> Joint activity with Junior School. The children will work together to prepare a meal and set up a restaurant in the dining hall.	6 OCTOBER <i>Walk to Manuka and enjoy an ice-cream in the park</i> 10:00am–1:30pm <i>Please bring a drink bottle.</i>

Activities always available: Hama Beads, Lego, Mobilo, Blocks, Construction, Outside Play, Board Games, Card Games, Books, Drawing materials, Scooters, Dress-ups, Peg Boards, Dramatic Play, Blank Paper, Writing Materials, Marble Maze, Beading, Painting

Activities on throughout the school holiday programme: Children and educators will collaboratively make daily programmes with the activities and experiences in which they choose to do on that day. This will include all spontaneous experiences in which we observe the children doing throughout the day.

There will be a combination of inside play and outside play, including structured group games, and a variety of sporting equipment.

Parents and guardians, if your child has a special interest in an activity or something that we have not covered in our programme, please approach the educators, and we will do our best to incorporate this.

JUNIOR SCHOOL YEARS 2-4 SCHOOL HOLIDAY PROGRAMME

SEPTEMBER/OCTOBER 2017

WEEK	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
WEEK 1 26 – 29 SEPTEMBER	25 SEPTEMBER PUBLIC HOLIDAY	26 SEPTEMBER <i>Power Karts Raceway</i> 1:00pm–4:00pm Lunch provided – Nuggets or hotdogs <i>Please bring enclosed shoes and drink bottle.</i>	27 SEPTEMBER <i>Skyzone Belconnen</i> 10:15am–1:30pm <i>Please bring socks and drink bottle.</i>	28 SEPTEMBER <i>Excursion to Greater Union Manuka to see NINJAGO</i> 10:00am–1:00pm <i>Please bring a drink bottle.</i>	29 SEPTEMBER <i>Lake Ginninderra skate park</i> 10:00am–2:00pm BBQ Lunch provided. <i>Please bring a hat, drink bottle, scooter and helmet, must be in good condition.</i>
WEEK 2 3 – 6 OCTOBER	2 OCTOBER PUBLIC HOLIDAY	3 OCTOBER <i>Sports in the Junior gym</i> <ul style="list-style-type: none"> • Dodge ball • Belly ball • Bin ball • Speed cricket • Team competitions 	4 OCTOBER <i>Bushwalking</i> 10:00am–1:00pm Join with ELC and Southside to complete a mission in our nature passports. <i>Please bring a hat and drink bottle.</i>	5 OCTOBER <i>Junior Master chef</i> Joint activity with ELC. The children will work together to prepare a meal and set up a restaurant in the dining hall.	6 OCTOBER <i>Excursion to Greater Union Manuka to see EMOJI</i> 10:00am–1:00pm <i>Please bring a drink bottle.</i>

Bikes and scooters are welcome every day, helmets must be worn and in good condition.

Please pack swimmers and a towel every day as we may go swimming in the afternoon.

Activities always available: Hama Beads, Lego, Mobilo, Blocks, Construction, Outside Play, Board Games, Card Games, Books, Drawing materials, Scooters, Dress-ups, Peg Boards, Dramatic Play, Blank Paper, Writing Materials, Marble Maze, Beading, Painting.

Activities on throughout the school holiday programme: Children and educators will collaboratively make daily programmes with the activities and experiences in which they choose to do on that day. This will include all spontaneous experiences in which we observe the children doing throughout the day.

There will be a combination of inside play and outside play, including structured group games, and a variety of sporting equipment.

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JUNIOR SCHOOL YEARS 5-7 SCHOOL HOLIDAY PROGRAMME

SEPTEMBER/OCTOBER 2017

WEEK	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
WEEK 1 26 – 29 SEPTEMBER	25 SEPTEMBER PUBLIC HOLIDAY	26 SEPTEMBER <i>Power Karts Raceway</i> 1:00pm–4:00pm Lunch provided – Nuggets or hotdogs <i>Please bring enclosed shoes and drink bottle.</i>	27 SEPTEMBER <i>Skyzone Belconnen</i> 10:15am–1:30pm <i>Please bring socks and drink bottle.</i>	28 SEPTEMBER <i>Excursion to Greater Union Manuka to see CAPTAIN UNDEPANTS</i> 10:00am–1:00pm <i>(Please bring a drink bottle)</i>	29 SEPTEMBER <i>Lake Ginninderra skate park</i> 10:00am–2:00pm BBQ Lunch provided. <i>(Please bring a hat, drink bottle, scooter and helmet, must be in good condition)</i>
WEEK 2 3 – 6 OCTOBER	2 OCTOBER PUBLIC HOLIDAY	3 OCTOBER <i>Ice Skating at Phillip</i> 1:00pm–4:00pm <i>(Please bring beanies, gloves, warm clothes and drink bottle)</i>	4 OCTOBER <i>Bushwalking</i> 10:00am–1:00pm Join with ELC and Southside to complete a mission in our nature passports. <i>Please bring a hat and drink bottle.</i>	5 OCTOBER <i>Lunch at Belluci's Manuka</i> Choice of Pizza and Pasta for lunch.	6 OCTOBER <i>Excursion to Greater Union Manuka to see EMOJI</i> 10:00am–1:00pm <i>Please bring a drink bottle.</i>

Bikes and scooters are welcome every day, helmets must be worn and in good condition.

Please pack swimmers and a towel every day as we may go swimming in the afternoon.

Activities always available: Hama Beads, Lego, Mobilo, Blocks, Construction, Outside Play, Board Games, Card Games, Books, Drawing materials, Scooters, Dress-ups, Peg Boards, Dramatic Play, Blank Paper, Writing Materials, Marble Maze, Beading, Painting.

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