# FULL FEE PAYING OVERSEAS STUDENTS FEE SCHEDULE 2016

**CRICOS PROVIDER NO 00580G**

## ENROLMENT FEES

<table>
<thead>
<tr>
<th>Fee Type</th>
<th>Description</th>
<th>Annual</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>REGISTRATION FEE</strong></td>
<td>The Registration Fee is non-refundable and is payable with each application for admission.</td>
<td>$175</td>
</tr>
<tr>
<td><strong>BUILDING RENEWAL CHARGE (BRC)</strong></td>
<td>The compulsory BRC is non-refundable and payable on confirmation of enrolment. For students entering the School in Year 11 who have not previously paid the BRC. Where a student has left the School and subsequently returns, the BRC will be the difference between the BRC previously paid and the amount payable above.</td>
<td>$2,800</td>
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<tr>
<td></td>
<td></td>
<td>$1,400</td>
</tr>
</tbody>
</table>

## TUITION FEES

### PRIMARY SCHOOL

- Years 3 – 4: $24,800
- Years 5 – 6: $25,400

### SENIOR SCHOOL

- Year 7: $28,470
- Years 8 – 10: $28,900
- Years 11 – 12: $29,460

## BOARDING FEES

<table>
<thead>
<tr>
<th>Fee Type</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>SENIOR SCHOOL</td>
<td>Full-time</td>
</tr>
<tr>
<td></td>
<td>Weekly</td>
</tr>
<tr>
<td></td>
<td>Casual</td>
</tr>
</tbody>
</table>

## OTHER CHARGES

### PRIMARY SCHOOL RESOURCE AND EXCURSION CHARGE

The compulsory tuition resource and excursion charge is applied to student accounts in four equal installments and is non-refundable. The fee pays for book packs, student resources, compulsory incursions, excursions and other activities. The fee does not include camps or voluntary activities. This replaces previous ad hoc charges.

- Years 3 – 6 (per term): $100

### MUSIC CHARGES

Private music tuition will be charged directly by the music teacher and is an arrangement between the parents and the teacher.

- Instrument hire (per semester): $110
- Refundable bond for instrument hire: $300
- Co-curricular Years 7 – 12 only (per year): $80

### PARENTS AND FRIENDS LEVY

An annual levy per family is charged to support the CGS Parents and Friends Association (per year): $30
NOTES TO THE FEE SCHEDULE

YEAR 3 – 12 TUITION FEES

Tuition Fees
Years 3 – 11 tuition fees are billed in four equal instalments. Year 12 tuition fees are charged in three equal instalments over the first three terms. Tuition fees are to be paid by the first day of the term, unless paying by direct debit.

Payment Methods
The School accepts payment by direct debit, cheque, BPay or credit card (credit card fees apply; Visa/Mastercard 0.88%, AMEX 1.65%).

Due date
Fees are to be paid in full on the first day of the term, unless paying by direct debit. 2016 due dates: 2 February (Term 1), 26 April (Term 2), 19 July (Term 3), 10 October (Term 4).

Sibling Discount
A discount is given on tuition fees of 7.5% for the second child and 15% for the third and any subsequent child at the School simultaneously. The School reserves the right to determine sibling status for both enrolment and fee discount.

Financial Assistance
Any parent/guardians facing difficulties with the payment of fees should contact the Business Office on 6260 9755 before the fees are due.

BOARDING

Boarding Fees
Year 7 – 11 boarding fees are billed in four equal instalments. Year 12 boarding fees are billed in three equal instalments over the first three terms. Boarding fees are to be paid by the first day of term, unless paying by direct debit. Weekly (Monday to Friday, permanent) and casual (short-stay) boarding may be available depending on vacancies and acceptance by the School. Enquiries should be made to the Registrar on 6260 9744.

Medical Expenses
Medical expenses for Boarders are itemised on each term’s statement.

Change of Status
Written notification must be given to the Head of School one full term prior to the withdrawal from boarding or change from boarding to day student. In the absence of such notification, one half of the applicable boarding fees for the term will be payable.

ADMISSION POLICIES

Absence
One full term’s written notice to the Head of School is required for an absence from School for a term and a half term’s fees will be payable to hold a place. Absence for more than one term is by arrangement with the School.

Withdrawal
Before withdrawing a student from the School for any reason, one full term’s written notice prior to the day on which the student will last attend the School must be given to the Head of School. In the absence of such notification, the parent/guardians agree to pay all fees and expenses due for the whole term, during or at the end of which the student is removed, and one half of the fees for the following term.

Student Exchange
Where a complete term is missed due to a privately organised student exchange programme, the School will consider a reduction to the tuition fee. Shorter exchange programmes and School organised exchange programmes do not receive a reduction to tuition fees. Where an exchange student attends the School through a privately organised programme, tuition fees will be charged.

Suspension
The School reserves the right to suspend a student for disciplinary purposes, whether temporarily or permanently, without a refund of fees.
FEE PAYMENT POLICIES

Unpaid Fees
Students will not be permitted to register or attend any co-curricular trips or exchanges if any portion of the tuition account is outstanding. The School reserves the right to discontinue enrolment of a student at the end of term if any fees remain unpaid.

Statements
A statement will be sent via email approximately two weeks before the start of each term. Statements can also be accessed at any time on CGS Connect.

Debtor Liability
All parties who sign the Offer and Acceptance Form are jointly and severally liable for all fees and charges payable. This contract continues irrespective of any changes in the relationship of the signatories. A signatory cannot remove themselves from the contract without the other parent/guardian’s consent or a court direction.

Direct Debit
If payments fall more than 2 payments in arrears, the School reserves the right to cancel the direct debit agreement and normal payment terms will apply.

Split Billing
Split billing is available where two or more people living in separate households are responsible for payment of School fees. Split billing does not alter the legal liability for payment of fees which remains in accordance with the Offer and Acceptance Form.

Late Fee
A late fee of $150 may be charged if the account is not paid in full by the first day of term.

Late or Non-Payment of Fees
Where an account remains 30 days in arrears, the School reserves the right to engage a collection agency or initiate legal action to recover the debt.

Collection Costs
The School may pass on any costs or legal expenses incurred in the collection process.

Refund Policy
Tuition and Boarding fees are non-refundable and are not subject to pro-rata payments.

Pre-payment of Fees
Any number of years tuition and/or boarding fees can be prepaid at the 2016 rate. Fees must be prepaid by the end of Term 1 2016 to be accepted at the 2016 rate. Sibling discounts do not apply to prepaid fees. Please contact the Business Office on 6260 9755.

Tuition Fee
Fees are subject to annual review by the School Board and are set in November for the following year.

OTHER INFORMATION

Textbooks
For the majority of subjects, students in Years 7 – 12 are required to purchase their own textbooks. For some subjects students will be issued a textbook in class and the cost will be charged to the student account.

Additional Charges
Additional charges for students may include excursions, camps, concerts and the like. Boarders charges may also include travel and medical costs. These charges will be included on the fee statements.

GST
The School will charge GST on all taxable supplies.

Insurance
Parent/guardians are responsible for the appropriate personal and property insurance for their children. The School does not accept responsibility for damage to personal property. The School holds insurance providing limited cover for student injury during School related activities. Details are available on CGS Connect.

Flexischools
The School has an arrangement with Flexischools, allowing cashless purchasing at the School canteen.