

FEE SCHEDULE 2019

ENROLMENT FEES		
Registration Fee	The Registration Fee is non-refundable and is payable with each application for admission.	\$175
School Renewal Charge (SRC)	The compulsory SRC is non-refundable and payable on confirmation of enrolment.	\$2,800
	For students entering the School in Year 11 who have not previously paid the SRC.	\$1,400
	Where a student has left the School and subsequently returns, the SRC will be the difference between the SRC previously paid and the amount above. This will be advised by the Registrar.	

TUITION FEES		
		Annual
Early Learning	Pre-School – Pre-Kindergarten (part-time)*	\$9,745
	Pre-School – Pre-Kindergarten (full-time)*	\$19,490
Primary School	Kindergarten – Year 2	\$17,460
	Years 3 – 4	\$19,625
	Years 5 – 6	\$20,500
Senior School	Year 7	\$23,820
	Years 8 – 10	\$24,250
	Years 11 – 12	\$24,800

CGS CARE FEES		
		Day
Out of School Hours Care	Before School Care (permanent booking)*†	\$21.50
	Before School Care (casual booking)*†	\$23.50
	After School Care (permanent booking)*†	\$34.00
	After School Care (casual booking)*†	\$36.00
	School Holiday Programme (effective April 2019)*†	\$87.00

*The School is an approved child care provider, allowing eligible families to access the Child Care Subsidy.

†Late fees will apply where children are not collected before CGS Care scheduled closure.

BOARDING FEES			
		Day	Annual
Senior School	Full-time		\$25,950
	Weekly		\$20,595
	Casual	\$200	

OTHER CHARGES		
Primary School Resource and Excursion Charge	The compulsory Resource and Excursion Charge is applied to student accounts in four equal instalments and is non-refundable. The charge pays for book packs, student resources, compulsory incursions, excursions and other activities. The charge does not cover camps or voluntary activities.	
	Pre-School – Pre-Kindergarten (per term)	\$95.00
	Kindergarten – Year 2 (per term)	\$92.50
	Years 3 – 4 (per term)	\$112.50
	Years 5 – 6 (per term)	\$117.50
Music charges	Instrument hire (per semester)	\$120.00
	Refundable bond for instrument hire	\$300.00
	Co-curricular Years 3 – 6 only (per year)	\$70.00
	Co-curricular Years 7 – 12 only (per year)	\$100.00
	Private music tuition will be charged directly by the music teacher and is an arrangement between the parents and the teacher.	
Parents and Friends Levy	An annual levy per family is charged to support the Parents and Friends Association	\$30.00

GENERAL INFORMATION

Tuition Fees for ELC and CGS Care

Early Learning and CGS Care are invoiced fortnightly in arrears in accordance with government requirements for those receiving the Child Care Subsidy.

Tuition Fees for Kindergarten – Year 12

Kindergarten – Year 11 tuition fees are billed in four equal instalments. Year 12 tuition fees are billed in three equal instalments over the first three terms.

Boarding Fees

Year 7 – 11 boarding fees are billed in four equal instalments. Year 12 boarding fees are billed in three equal instalments over the first three terms and Year 12 Boarders are expected to continue boarding until the end of their exams in Term 4. Year 12 Boarders who leave prior to their exams are not eligible for boarding fee remission.

Statements

Statements are emailed approximately two weeks before the start of each term and are available on **CGS Connect** via the **My School Account** tab.

Due Date

Tuition and boarding fees are to be paid in full on the first day of the term, unless paying by direct debit. 2019 due dates: 5 February (Term 1), 29 April (Term 2), 23 July (Term 3), 14 October (Term 4). Any parent/guardian facing difficulties with the payment of fees should contact the Business Office on +61 (2) 6260 9755 before the fees are due.

Payment Methods

Early Learning and CGS Care fees are payable by direct debit only. Kindergarten - Year 12 fees are payable by direct debit, cheque, BPay or credit card. Credit card fees apply at time of payment: Visa/Mastercard 0.755% plus GST, AMEX 0.95% plus GST.

Family Discount for Kindergarten – Year 12

A discount is given on tuition fees of 7.5% for the second child and 15% for the third and any subsequent child at the School simultaneously. The School reserves the right to determine sibling status for both enrolment purposes and family discount. Students in Pre-School or Pre-Kindergarten are not eligible for family discount.

Child Care Subsidy

Early Learning and CGS Care is an approved child care provider, allowing eligible parents to access the Child Care Subsidy.

GST

The School will charge GST on all taxable supplies.

Late Fee

A late fee of \$150 may be charged if an account is not paid in full by the first day of term or where payment arrangements lapse.

TERMS AND CONDITIONS OF ENROLMENT

Absence

When absent from School for a term or more written notice must be given to the Head of School, via the Registrar, one full term prior to the absence. A half term's fees will be payable to hold a place. Absence for more than one term is by arrangement with the School and half term's fees will be payable.

Change of Boarding Status

Written notice must be given to the Head of School via the Registrar one full term prior to the withdrawal of a student from boarding or changing from boarding to day student. In the absence of such notice, one half of the applicable boarding fees for the term will be payable.

Withdrawal

Written notice must be given to the Head of School via the Registrar one full term prior to the withdrawal of a student from the School. In the absence of such notice, one half of the applicable tuition fees for the term will be payable.

Direct Debit

If direct debit payments fall more than two payments in arrears, the School reserves the right to cancel the direct debit agreement and standard payment terms will apply.

Remission of Fees

No remission of fees, either in whole or in part, will be made if the student is absent due to leave or suspension. Special consideration may be given in certain circumstances involving long term illness of the student.

Unpaid Fees

Enrolment of your child(ren) may be discontinued if fees remain unpaid for more than one term without written consent from the School. In such cases, the School may seek debt recovery. Students will not be permitted to register or attend any co-curricular trips or exchanges if any portion of the tuition account is outstanding.

Debtor Liability

All parties who sign the Offer and Acceptance Form are jointly and severally liable for all fees and charges payable. This arrangement continues irrespective of any changes to the relationship between the signatories. The responsibility of fees and charges may only be varied by Court Order or by formal written agreement signed by all signatories to the Offer and Acceptance Form.

Split Billing

Split billing is available where two or more people living in separate households are responsible for payment of School fees. Split billing does not alter the liability for payment of fees which remains in accordance with the Offer and Acceptance Form.

Refund Policy

Tuition and boarding fees are non-refundable and are not subject to pro-rata payments.

Pre-payment of Fees

Any number of year's tuition and/or boarding fees can be pre-paid at the 2019 rate. Fees must be pre-paid by the end of Term 1 2019 to be accepted at the 2019 rate. Family discount does not apply to pre-paid fees. Please contact the Business Office on +61 (2) 6260 9755 for further information.

Annual Review

Fees are subject to annual review by the School Board and are usually set in November for the following year.

OTHER INFORMATION

Textbooks

For the majority of subjects, students in Years 7 – 12 are required to purchase their own textbooks. For some subjects students will be issued a textbook in class and the cost will be charged to the student account.

Additional Charges

Additional charges for students may include excursions, camps, concerts and the like. Boarders' charges may also include travel and medical costs. These charges will be included on the fee statements.

Insurance

With the exception of limited medical cover the School does not provide insurance for students nor students' belongings. The School recommends that parents obtain appropriate insurance to cover any losses in particular for mobile technology, musical instruments and sporting equipment.

Student Exchange

Tuition and boarding fees are payable when students attend CGS exchange programmes. Where a complete term is missed due to a privately organised student exchange programme, the School will consider a reduction to tuition and boarding fees. Where an exchange student attends CGS through a privately organised programme, tuition fees/boarding fees will be charged.