

# FULL FEE PAYING OVERSEAS STUDENTS

## FEE SCHEDULE 2023

CRICOS PROVIDER NO 00580G

ENROLMENT FEES		
<b>Registration Fee</b>	The Registration Fee is non-refundable and is payable with each application for admission.	\$200
<b>School Renewal Charge (SRC)</b>	The compulsory SRC is non-refundable and payable on confirmation of enrolment.	\$2,800
	For students entering the School in Year 11 who have not previously paid the SRC.	\$1,400
	Where a student has left the School and subsequently returns, the SRC will be the difference between the SRC previously paid and the amount above. This will be advised by the Head of Admissions.	
TUITION FEES (ANNUAL)		
<b>Primary School</b>	Kindergarten – Year 2	\$29,065
	Years 3 – 4	\$31,545
	Years 5 – 6	\$32,555
<b>Senior School</b>	Year 7	\$36,370
	Years 8 – 10	\$36,870
	Years 11 – 12	\$37,395
BOARDING & HOMESTAY FEES (ANNUAL)		
<b>Boarding Fees</b>	Full-time	\$29,850
	Weekly	\$25,175
<b>Homestay Fees</b>		\$16,500
OTHER CHARGES		
<b>Primary School Resource and Excursion Charge</b>	The compulsory Resource and Excursion Charge is applied to student accounts in four equal instalments and is non-refundable. The charge pays for book packs, student resources, compulsory incursions, excursions and other activities. The charge does not cover outdoor education or voluntary activities.	
	Kindergarten – Year 2 (per term)	\$92.50
	Years 3 – 4 (per term)	\$112.50
	Years 5 – 6 (per term)	\$117.50
<b>Music charges</b>	Instrument hire (per semester)	\$120
	Refundable bond for instrument hire	\$300
	Co-curricular Kindergarten – Year 6 only (per year)	\$70
	Co-curricular Years 7 – 12 only (per year)	\$100
	Private music tuition will be charged directly by the music teacher and is an arrangement between the parents and the teacher.	
<b>Uniform</b>	To be purchased by family on commencing at the School (approx cost)	\$1,000 – \$1,500
<b>Text Books Years 7 - 12</b>	To be purchased by family as required (approx cost)	\$300–\$600
<b>Co-Curricular Sport Charges</b>	Sport dependent (approx cost per semester)	\$350 – \$500
<b>Parents and Friends Levy</b>	An annual levy per family is charged to support the Parents and Friends Association	\$30
<b>Outdoor Education</b>	(approx cost)	\$900

## GENERAL INFORMATION

### Tuition Fees for Kindergarten – Year 12

Kindergarten – Year 11 tuition fees are billed in four equal instalments. Year 12 tuition fees are billed in three equal instalments over the first three terms.

### Boarding Fees

Year 7 – 11 boarding fees are billed in four equal instalments. Year 12 boarding fees are billed in three equal instalments over the first three terms and Year 12 Boarders are expected to continue boarding until the end of their exams in Term 4. Year 12 Boarders who leave prior to their exams are not eligible for boarding fee remission.

Payment covers term time only. All boarders are expected to return home for vacation periods. If one term's written notice for boarding withdrawal is not given as required, the student (or parent(s)/ legal guardian if the student is under 18), will be charged the following term's boarding fee.

### Statements

Statements are emailed approximately two weeks before the start of each term and are available on **CGS Connect** via the **My School Account** tab.

### Due Date

2023 due dates: 31 January (Term 1), 24 April (Term 2), 18 July (Term 3), 9 October (Term 4). Any parent/guardian facing difficulties with the payment of fees should contact the Business Office on +61 (2) 6260 9755 before the fees are due.

### Payment Methods

Kindergarten – Year 12 fees are payable by direct debit, cheque, BPay or credit card. Credit card fees apply at time of payment: Visa/Mastercard 0.75% plus GST, AMEX 1.95% plus GST.

### Family Discount for Kindergarten – Year 12

A discount is given on tuition fees of 7.5% for the second child and 15% for the third and any subsequent child at the School simultaneously. The School reserves the right to determine sibling status for both enrolment purposes and family discount.

### GST

The School will charge GST on all taxable supplies.

### Late Fee

A late fee of \$150 may be charged if an account is not paid in full by the first day of term or where payment arrangements lapse.

## TERMS & CONDITIONS OF ENROLMENT

### Absence

When absent from School for a term or more written notice must be given to the Head of School, via the Head of Admissions, one full term prior to the absence. A half term's fees will be payable to hold a place. Absence for more than one term is by arrangement with the School and half term's fees will be payable.

### Change of Boarding Status

Written notice must be given to the Head of School via the Head of Admissions one full term prior to the withdrawal of a student from boarding or changing from boarding to day student. In the absence of such notice, one half of the applicable boarding fees for the term will be payable.

If a student commences at CGS as a boarder, and wishes to change their enrolment from a boarder to a day scholar within one school year after entry, a continuing place in the School as a day student cannot be guaranteed.

### Withdrawal

For FFPOS students, written notice must be given to the Head of School via the Head of Admissions one full term prior to the withdrawal of a student from the School. In the absence of such notice, one half of the applicable tuition fees for the term will be payable.

### Direct Debit

If direct debit payments fall more than two payments in arrears, the School reserves the right to cancel the direct debit agreement and standard payment terms will apply.

### Remission of Fees

No remission of fees, either in whole or in part, will be made if the student is absent due to leave or suspension. Special consideration may be given in certain circumstances involving long term illness of the student.

### Unpaid Fees

Enrolment of your child(ren) may be discontinued if fees remain unpaid for more than one term without written consent from the School. In such cases, the School may seek debt recovery. Students will not be permitted to register or attend any co-curricular trips or exchanges if any portion of the tuition account is outstanding.

### Debtor Liability

All parties who sign the Enrolment Contract are jointly and severally liable for all fees and charges payable. This arrangement continues irrespective of any changes to the relationship between the signatories. The responsibility of fees and charges may only be varied by Court Order or by formal written agreement signed by all signatories to the Enrolment Contract.

### Split Billing

Split billing is available where two or more people living in separate households are responsible for payment of School fees. Split billing does not alter the liability for payment of fees which remains in accordance with the Enrolment Contract.

### Refund Policy

Tuition and boarding fees are non-refundable and are not subject to pro-rata payments.

### Pre-payment of Fees

Any number of year's tuition and/or boarding fees can be pre-paid at the 2023 rate. Fees must be pre-paid by the end of Term 1 2023 to be accepted at the 2023 rate. Family discount does not apply to pre-paid fees. Please contact the Business Office on +61 (2) 6260 9755 for further information.

### Annual Review

Fees are subject to annual review by the School Board and are usually set in November for the following year.

## OTHER INFORMATION

### Textbooks

For the majority of subjects, students in Years 7 – 12 are required to purchase their own textbooks. For some subjects students will be issued a textbook in class and the cost will be charged to the student account.

### Additional Charges

Additional charges for students may include excursions, outdoor education, concerts and the like. Boarders' charges may also include travel and medical costs. These charges will be included on the fee statements.

### Insurance

With the exception of limited medical cover the School does not provide insurance for students nor students' belongings. The School recommends that parents obtain appropriate insurance to cover any losses in particular for mobile technology, musical instruments and sporting equipment.

### Private Health Cover

Parents must pay the cost of private health cover for the duration of the enrolment, in advance, in compliance with government visa requirements.

### Student Exchange

Tuition and boarding fees are payable when students attend CGS exchange programmes. Where a complete term is missed due to a privately organised student exchange programme, the School will consider a reduction to tuition and boarding fees. Where an exchange student attends CGS through a privately organised programme, tuition fees/boarding fees will be charged.

### Change of Visa Status (ie student becomes a temporary or permanent resident)

If a student has a change of visa status, he/she will continue to pay full overseas student fees for the duration of that term. Evidence of the new visa status will be required.

### Provider Default

1. If for any reason the school is unable to offer a course on an agreed starting day for the course, and the student for some reason cannot be placed or refuses placement in an alternative course arranged by the school, a full refund of any unspent tuition fees\* paid to the school will be made within 14 days of the agreed course starting day.
2. If for any reason the school is unable to continue offering a course after the student commences a course, and the student for some reason cannot be placed or refuses placement in an alternative course arranged by the school, a full refund of any unspent tuition fees\* paid to the school will be made within 14 days of the course school's default day.
3. In the event that the school is unable to fulfil its obligations of providing an agreeable alternative course for the student, or a refund, the student is advised to seek assistance from the Australian government's Tuition Protection Service. For information on the TPS, please see: [DESE.GOV.AU/TPS](https://www.dese.gov.au/tps)
4. Only refunded monies held in the student account at the School can be reimbursed.

\*Calculation of the refund due in this case is prescribed by a legislative instrument (s.7 of Education Services for Overseas Students (Calculation of Refund) Specification 2014).